



Hawaii Ocean Expo, April 9th and 10th, 2011



Company Name (Please print legibly or type in all required fields) _____ Contact Name _____

Ph: _____ Fax: _____ Cell: _____

Email Address _____ Contact Phone Numbers _____

Website _____ GE Tax License _____ Fed. ID # _____

Mailing Address _____ City _____ State _____ Zip _____

On-site Contact Name & Cellular Number _____ All products to be sold _____

Signature _____ Print Name _____ Date _____

By signing I acknowledge that I have read and understand ALL the terms and conditions. I agree to adhere to all Rules and Regulations set forth by VJ Entertainment LLC and Neal Blaisdell Center.

Location: Neal Blaisdell Center Exhibition Hall
777 Ward Ave.
Honolulu, HI 96814

Hours: Move-in: 4/8/10, 2pm to 10pm
HOE: 4/9/10, 9am to 7:30pm
HOE: 4/10/10, 9am to 5pm
Move-out: 4/10/10, 5pm to 9pm
*vendors may enter at 7:30am on show days

Booth info: 10' x 9' space
 Do not set up 3' rail on my corner space

Standard Booth Package:
(1) 6' skirted table (1) 7"x44" Booth ID Sign
(2) Chairs 8' high back wall drapes
(1) Waist Basket 3' high side wall drapes

Decorators: ICES is the contracted decorator. Please contact at 808-832-2430 for your show needs, including electricity, and additional tables, and chairs. Vendor will be invoiced for these services.

Additional exhibitor passes may be purchased prior to the start of the show at \$3.00 each. Exhibitor passes will not be sold during the show.

Booth fees:		Quantity:
<input type="checkbox"/>	Corner	\$600.00 _____
<input type="checkbox"/>	In-line	\$500.00 _____
<input type="checkbox"/>	Food	\$750.00 <u>N/A</u> _____
<input type="checkbox"/>	Non-Profit 501(c)	\$150.00 _____
SUBTOTAL:		_____
4.712% Hawaii State Tax:		_____
TOTAL DUE:		_____
Payment Due in FULL to: VJ Entertainment LLC		
Payment terms: I agree to pay the above total amount and understand that booths will not be confirmed until payment is received in full and all required documents have been submitted to VJ Entertainment LLC.		
ALL PAYMENTS RECEIVED ARE NONREFUNDABLE AND NONTRANSFERABLE.		
Booth Choices: 1st _____		
2nd _____		
3rd _____		
Booths are not confirmed until full payment and all necessary documents have been submitted. Space not held without full payment. Fee is nonrefundable. All returned checks are subject to \$25 processing fee		

PAYMENT METHODS: Visa, Mastercard, Discover, Check, Money Order, and Cash accepted.

CHECK # _____ Amount \$ _____

CREDIT CARD TYPE: CARDHOLDER NAME: _____

CREDIT CARD # _____ Exp _____/_____/_____

AMOUNT TO BE CHARGED \$ _____ Sec. Code _____ Billing Zip Code _____

CASH: Amount \$ _____

SUBMIT APPLICATION TO: VJ ENTERTAINMENT LLC
46-271 Lilipuna Rd. Kaneohe, HI 96744
OFFICE: 808-236-1449 FAX: 808-236-1448 EMAIL: kanoeh@hawaiiocanexpo.com
MAY BE CONFIRMED BY CALLING: Kanoe Sandefur at 808-561-4411



VJ Entertainment LLC
Proudly Present

The 3rd Annual Hawaii Ocean Expo April 9-10th, 2011



TERMS AND CONDITIONS AND RULES AND REGULATIONS FOR EXHIBITORS/VENDORS

1. Check-in with Hawaii Ocean Expo staff to obtain exhibitor's wristband. Each 10x10 booth will be issued 5 wristbands per day to be used for in and out privileges for vendors/exhibitors only.
2. Upon **MOVE IN**, due to liability issues, **NO VEHICLES** will be allowed to drive into the Exhibition Hall unless prior authorization has been obtained by VJ Entertainment LLC and the Neal Blaisdell Exhibition Hall. Vendors-Exhibitors be sure to bring enough help and carts to move your products, equipment, and goods in. A \$100 fine will be given to exhibitors who fail to occupy their booth during operating hours.
3. All Exhibitors-Vendors must be checked in with Hawaii Ocean Expo management no later than 30 minutes prior to Expo Opening. In the event that Exhibitors-Vendors do not occupy the rental space paid by Exhibitor-Vendor, VJ Entertainment LLC has the right to re-assign or occupy such rental space in a manner that is in the best interest of the exposition without rebate or allowance and without releasing exhibitor-vendor from and liability here under. A \$100 fine will be given to exhibitors who move product or break down booth prior to closing on Sunday.
4. Vendors responsible for parking fees, and will adhere to the parking rules of the venue.
5. **ABSOLUTELY NO MOVEMENT** of goods, products or equipment once Hawaii Ocean Expo is open due to liability issues. It is the responsibility of the vendor / exhibitor to be sure to have enough inventory / merchandise for the entire 2 days. Should movement be necessary during the Hawaii Ocean Expo, the vendor must notify VJ Entertainment LLC and get authorization to bring in needed inventory/ merchandise.
6. Exhibition Booths must be open and manned for the entire duration of the Hawaii Ocean Expo. All vendors must wait for the closing announcement each day before closing down and securing booth area.
7. A fine of \$100.00 per infraction will be charged if exhibitors are found violating any of the following: A) If booth is not manned and ready for business from the time doors open through the entirety of scheduled show hours; B) If exhibitor opens late or leaves earlier than close of show; C) If exhibitor breaks down booth prior to Sunday at 5:00 p.m.; D) If exhibitor does not remove their own trash before, during and after the show. Trash bins in the hall are strictly for customer use; E) If residue is left on floor from the use of strapping or duct tape; F) If exhibitor is found soliciting outside booth.
8. VJ Entertainment LLC and/or the Blaisdell may prohibit the installation of any exhibit not meeting their approval. Decorations must be flame proof and helium-filled balloons are prohibited. There is no smoking in the Exhibition Hall, no open flames or candles. Blaisdell prohibits any writing, stamping, nailing or taping of items on floors, walls, columns and drapery. Any **DAMAGE** found within your assign booth space may result in an obligation to pay for any repairs or replacement of damaged items/areas. Selling of merchandise or services and distribution of sample is limited to booth space only, no sales or product distribution is allowed in the aisles.
9. Upon **MOVE OUT**, again **NO VEHICLES** will be allowed to drive into the Exhibition Hall unless prior authorization has been obtained by VJ Entertainment LLC and the Neal Blaisdell Exhibition Hall. Removal of goods, equipment by Vendor shall occur only after 5:00pm once closing of the Hawaii Ocean Expo is announced. Exhibitor booths and displays must remain intact until 5:00pm, on the final day of the Hawaii Ocean Expo. Exhibitor shall completely remove his exhibit and all installations no later than 9:00pm Sunday evening. VJ Entertainment LLC shall not be liable for any goods or property left behind by the Vendor/Exhibitor after the above-mentioned date and time.
10. Failure on the Exhibitor's part to make use of the said rental space shall not relieve the Exhibitor of its obligation for full payment here under. After execution, this contract cannot be revoked or cancelled—unless by mutual agreement and Exhibitor shall be liable for the full amount of this contract, plus interest at the maximum amount allowed by law and reasonable attorney fees and court costs if necessary, for collection purposes. If vendor's booth is not ready for business by the time doors open, VJ Entertainment LLC reserves the right to reassign the booth.
11. VJ Entertainment LLC reserves the right to change the floor plan up to 1 day prior to the event.
12. In the event of a unforeseen situation such as a natural disaster eg. flood, tsunami, hurricane, etc. and/or power outage or any event that may cause a dangerous or un-safe situation for the customers and/or vendors which causes the Hawaii Ocean Expo to be postponed or cancelled, booth fees are nonrefundable.

By signing I acknowledge that I have read and understand ALL the terms and conditions listed above. I agree to adhere to all Rules and Regulations set forth by VJ Entertainment LLC and Neal Blaisdell Center.

Authorized Signature: _____ Printed Name: _____

Date: _____ Company: _____ Fed. ID# or SSN: _____